



## Record of Decisions – Minutes of the Meeting

Local 70008, UHEW-PSAC

April 26, 2018

Jeanne Mance Bldg, 1581D

<b>Attendance</b> <ul style="list-style-type: none"> <li>• Cory Beauregard, Chair</li> <li>• Annie Noël</li> <li>• Carole Dostie</li> <li>• Diane Girouard, Scribe</li> <li>• Jeremy Dumont</li> </ul>	<b>Regrets</b> <ul style="list-style-type: none"> <li>• None</li> </ul>
	<b>Ex Officio</b> <ul style="list-style-type: none"> <li>• Michel Lépine, RVP (teleconference)</li> </ul>
	<b>Recorded Observers</b> <ul style="list-style-type: none"> <li>• None</li> </ul> <b>Unrecorded Observers</b> <ul style="list-style-type: none"> <li>• None</li> </ul>

**Meeting called to order by Chair at 15:35**

1) **Opening Remarks, Meeting Etiquette**

1. Cory Beauregard reminds everyone of Rules of Order.

2) **Approval of the Agenda**

- Moved by Cory Beauregard;
- Seconded by Jeremy Dumont,
- Motion is adopted in unanimity.

3) **Approval of the Record of Decisions (March 22, 2018)**

- Moved by Cory Beauregard;
- Seconded by Carole Dostie,
- Motion is adopted in unanimity.

4) **Meeting Items**

1. *UHEW Communication Protocol*
  - The Protocol was read and well understood by all.
2. *UHEW-Local 70008 Meeting*
  - A meeting is scheduled for May 11 at the UHEW Headquarters.
  - The Colonnade Executive Committee could be attending as well.
  - Any items to be added to that agenda are to be sent to Diane Girouard (Secretary).



### 3. *DOHS Committee*

- Departmental Occupational Health & Safety Committee (DOHS) Committee has stated that further participation is required by Lab Representation.
- Cory Beaugard has been added as a member of the DOHS Committee.
- Cory Beaugard spoke with a PSAC member representing Health Canada Laboratory to seek participation. This member's name was submitted for consideration to join DOSH.

### 4. *Buildings' OHS*

- Local 70008 must provide a detailed list of representatives within each building.

### 5. *Finance*

- Cory Beaugard's profile on the account was incorrect. He will go and correct this.
- A cheque of \$15k from UHEW will be sent to Treasurer Carole Dostie, to deposit in the Local 70008's account.
- NVP Shimen Fayad is still working on completing the membership list, which will offer information on the union dues.

### 6. *Local Stewards' Orientation*

- Our Chief Shop Steward Jeremy Dumont is recommending that an orientation workshop could be offered to the new stewards. He is suggesting a 2-hour workshop.
- Jeremy Dumont praises the Stewards' Network and would like to encourage all executives and members to attend future events.

### 7. *Business Cards*

- Diane Girouard has provided business cards to all members of the Executive Committee.
- Cards will also be provided to all stewards, should they want some.

### 8. *Local 70008 Team Agenda*

- Diane Girouard encourages everyone to use the Team Agenda.
- All stewards that have been sworn in will be added to the Agenda.

### 9. *Facebook*

- Diane Girouard would like for all members to be added to the Facebook page.
- Jeremy Dumont suggests that we do a Blitz to invite members to join our communications products (Twitter, Facebook, website, HTV, BNews, bulletin boards)

### 10. *Ongoing Recruitment Messages*

- Cory Beaugard suggested that the Local 70008 recruitment messages for Broadcast News and Health Television (HTV) continue on a monthly basis.
- Cory Beaugard is asking that we add Colonnade and Downtown contact information on the website.

### 11. *NCR Education Schedule*

- Diane Girouard reminds everyone of the new schedule being up on the PSAC-NCR website.



- Diane Girouard is to send Cory Beauregard a list of documents to be posted on all bulletin boards.

*12. PSAC-NCR AGM*

- Four delegates from Local 70008 will attend the AGM in May.
- RVP Michel Lépine will see if the UHEW can assist other UHEW-NCR Locals to send delegates to the event, and to inform them they can at least attend as observers.

*13. Inter-Local*

- Diane Girouard read a statement of conduct between union members as well as at union events.

*14. Disbursements for Local 70008 and/or/all any PSAC Events*

- **14.1 - MOTION:** Any funding requests for registration fees or other to attend union events (training, conferences, courses, conventions, meetings, etc.) MUST be pre-approved by the Executive Committee. Any events not detailed in the 13.1 description, is at the discretion of the Executive Committee of Local 70008.
- Moved by: Cory Beauregard
- Seconded by: Carole Dostie
- Motion is adopted in unanimity.

5) Case Files

- In-Camera

**Next Meeting: May 17, 2018 – Finance Bldg, Room B106**

**Meeting adjourned at 17:07 by Chair.**