



**Record of Decisions – Minutes of Meeting**  
 Local 70008, UHEW-PSAC  
 January 24, 2019 – Jeanne Mance Bldg, room 1581D

<b>Attendance</b> <ul style="list-style-type: none"> <li>• Diane Girouard, Chair</li> <li>• Jeremy Dumont</li> <li>• Carole Danis, Scribe</li> <li>• Cheryle Anderson</li> </ul>	<b>Regrets</b> <ul style="list-style-type: none"> <li>• Louise Sicard</li> </ul>
	<b>Ex Officio</b> <ul style="list-style-type: none"> <li>• Michel Lépine</li> </ul>
	<b>Recorded Observers</b> <ul style="list-style-type: none"> <li>• None</li> </ul> <b>Unrecorded Observers</b> <ul style="list-style-type: none"> <li>• None</li> </ul>

**Meeting called to order by the Chairperson at 15:30**

**Opening Remarks, Meeting Etiquette**

- This is the first Local 70008 membership meeting with the new elected executive committee since the Annual General Meeting (AGM).

**Approval of the Agenda**

- Moved to approve by Jeremy Dumont;
- Seconded by Carole Danis,
- Motion is adopted in unanimity.

**Approval of the Record of Decisions (December 03, 2018)**

- Moved to approve by Jeremy Dumont;
- Seconded by Diane Girouard,
- Motion is adopted in unanimity.

**Meeting Items**

*Positions' Vacancies*

- Congratulations to Brother Jeremy Dumont who was appointed as Local 70008 Treasurer and to Sister Cheryle Anderson as appointed Chief Shop Steward!
- President Diane Girouard administered the Oath of Office to both new Officers.

*Finances*

Union Dues Rebates:

Sister Diane Girouard explained how the union dues collected from members is allocated to Local 70008, UHEW and PSAC.



#### Bank Account:

- Sister Diane contacted the Local's bank account officer to not remove her name and Brother Jeremy Dumont's name as co-signatures. None the less, a visit at the bank is recommended, to add Sister Louise Sicard as a co-signature.

#### Websites' Fees:

- Sister Diane Girouard paid (out of pocket) to renew:
  - local70008.ca website fee at Weebly
  - sectionlocale70008.ca website fee at Weebly
  - sectionlocale70008.ca domain renewal at Weebly
- The following were renewed at Rogers, but they must be paid via cheques as soon as possible:
  - local70008.ca domain renewal
  - @local70008.ca email accounts

#### Budget:

- Sister Diane explained that Local 70008 must submit a budget audit to UHEW, no later than March 31, 2019, as indicated in the UHEW Bylaws.

#### **Subcommittees**

- Now that a new Local 70008 is elected, Sister Diane feels it is important that each of the elected officer is to be a Lead of Local 70008 subcommittees, such as: education, communication, Occupational Health and Safety, etc. Each must give some thought as to which subcommittee would be beneficial to the Local, and as to which they would like to Lead.
- Sister Diane encourages everyone to attend all PSAC union courses available, as representing members entails a vast array of issues in the workplace and Officers are to be comfortable with the representation before taking on a case.
- Sister Diane encourages everyone to attend as many PSAC NCR Committees as time allows and to become a member of at least one of the many committees. The idea is to bring back valuable information to share with the Officers and the membership.

#### **Swag**

- An inventory of remaining Local 70008 swag is necessary.
- With anticipated plantgating in the coming year, new promotional items will need to be ordered. A decision on the type of items and quantity will be required after the inventory is completed.

#### **Bulletin Boards**

- A new org chart was created and distributed to all elected officials. Sister Diane asked for these to be posted on all union bulletin boards as soon as possible.



### ***Volunteers***

- A mobilization subcommittee must be struck to start seeking new volunteers. Sister Diane asked each Officer to invite at least 2 of their colleagues to the next Local meeting.
- The planning of mobilization events is to be discussed at the next meeting, with the first event to be planned for early spring.

### **Case Files**

- In-Camera

**Meeting tabled at 17:30 by Chair**

**Next Meeting: SECRETARY CAROLE DANIS WILL PROVIDE A DATE AND LOCATION FOR THE NEXT MEETING**