



Record of Decisions – Minutes of Meeting
 Local 70008, UHEW-PSAC
 March 5th, 2019 – Jeanne Mance Building, room 2001D

Attendance <ul style="list-style-type: none"> • Louise Sicard, Chair • Jeremy Dumont • Carole Danis, Scribe • Cheryle Anderson (teleconference) 	Regrets <ul style="list-style-type: none"> • None
	Ex Officio <ul style="list-style-type: none"> • Diane Girouard
	Recorded Observers <ul style="list-style-type: none"> • None
	Unrecorded Observers <ul style="list-style-type: none"> • None

Meeting called to order by the Chairperson at 15:40

Opening Remarks, Meeting Etiquette

- This is the first Local 70008 Membership meeting with the new Local President, Louise Sicard.

Approval of the Agenda

- Moved by Carole Danis
- Seconded by Jeremy Dumont
- Motion adopted in unanimity

Approval of the Record of Decisions – January 24, 2019

- Moved by Jeremy Dumont
- Seconded by Diane Girouard
- Motion adopted in unanimity

Meeting Items

1) Position Vacancies
 Moved to end of meeting

2) Finances

i) Budget Audit

Sister Diane Girouard advised that the Local is not obligated to hire a professional financial auditor to audit the financials of the Local. As per the Local Bylaws, the audit of the finances can be done by way of a sub-committee



composed of two (2) non-executive members in good standing. The Treasurer can select these two (2) non-executive members.

The Local is to attempt to complete the internal audit by March 20th as this must be submitted to the UHEW Finance Department by no later than March 31st, 2019, in accordance with the UHEW Bylaws.

ii) Financial Statements

Brother Jeremy Dumont is reviewing the financial documents provided to him from the previous Local 70008 executive treasurers.

iii) Bank Account

Brother Jeremy is to contact the Local 70008's bank representative at RBC to arrange an appointment for the Local Executive Committee to update signing authority.

iv) Website

Sister Diane Girouard advised that she had renewed the Local's website with Rogers for 2019 as well as Weebly. Since she paid out of pocket, it has been agreed upon that she be reimbursed for the following:

- ✓ Weebly invoice for custom domain for 2 years - \$42.00
- ✓ Weebly invoice for English Pro Site Pro Plan domain for 2 years - \$277.20
- ✓ Weebly invoice for French Pro Site Pro Plan domain for 2 years - \$277.20

The only remaining invoice to be paid to Rogers is for the renewal of the Local's email accounts and for the renewal of the English domain (local70008.ca) for \$222.61. Sister Diane gave the invoice to Brother Dumont, for processing of payment.

v) Bylaws

Membership Dues – Section 1. Sister Louise Sicard advised that she would seek clarification from UHEW President, Todd Panas on the interpretation of this bylaw, namely... "as determined by National Convention". National Convention is the UHEW Convention and not the PSAC.



vi) Union Education

Sister Cheryle Anderson and Carole Danis are to provide a list of completed union education courses taken to date (including date completed) to Local 70008 President.

vii) UHEW Regional Conference

Sister Diane Girouard advised the Local that the UHEW Regional Conference would be taking place at the same time as the Union School Part II, June 26-29, 2019. Several executive committee members are attending the training as it is only offered every 3 years. Sister Diane is trying to get the date changed so that those attending Union School can also attend the UHEW Regional Conference.

The Component will cover the cost of three individuals to attend. Any other member wishing to attend would be at the Local's expense.

viii) Ottawa Area Council (OAC) – 2019 Delegation

The 2019 OAC delegates for Local 70008 are:

- Louise Sicard, President
- Cheryle Anderson, Vice President

ix) PSAC NCR Equity Committees

Sister Louise asked the Executive Committee members that should they be interested in receiving delegate status to any of the PSAC Equity Committees to advise her.

x) Mobilization

Sisters Louise and Diane attended the Phoenix rally training on February 27th in preparation of the Phoenix rally in downtown Ottawa on February 28, 2019.

Sister Louise advised that the Local 70018 would be interested in joint plantgating activities. The following were suggested dates:

- ✓ Kanata – April
- ✓ Tunney's Pasture – May
- ✓ Colonnade – June
- ✓ 269 Laurier – TBC



Sister Cheryle Anderson will lead the mobilization efforts for Local 70008.

Sister Cheryle is to organize “Meet & Greet” events at various locations:

- ✓ Tunney’s Pasture, median – April 17
- ✓ Tunney’s Pasture, Main Stats – May 1 (UNE will lead)
- ✓ Tunney’s Pasture, Brooke Claxton Building – June

xi) Collective Bargaining Updates

Sister Diane gave the Local a brief update on the PSAC Collective Bargaining. The PSAC is returning to the bargaining table in April. The PSAC is hoping that a tentative agreement can be reached.

xii) Rand Members

Sister Diane advises that the Local should do a Rand drive. She will contact us frequently to reach out to Rand members to fill out membership cards.

xiii) Swag

Sister Louise advised that with anticipated plantgating in the coming months, new promotional items will need to be ordered.

An inventory of the remaining Local 70008 swag should be done to see what we have left and what should be ordered moving forward. She asked the Executive members for suggested promotional companies as well as suggested promotional items.

Sisters Louise and Carole will be in charge of doing the inventory. Sister Cheryle and Brother Jeremy will do their best to attend.

xiv) Bulletin Boards

A new organizational chart was updated and distributed to all elected officials. Sister Diane asked for these to be posted on all union bulletin boards as soon as possible.

xv) Volunteers

With the assistance of the PSAC NCR, Sister Cheryle is planning an information session on what the union is and what it can do. She already has a list of 36 interested members, most of which are young workers under the age of 35 years

Meeting tabled at 5:53 PM by Chair

Next Meeting: SECRETARY CAROLE DANIS WILL PROVIDE A DATE AND LOCATION FOR THE NEXT MEETING